Hello! We are delighted you’ve taken the first step to nominating someone for the Oxfordshire Apprenticeship Awards Apprenticeship Ambassador Award. There are a few questions to complete, which shouldn’t take too long and it’s well worth the effort!

This category is open to current or former apprentices (all ages and levels), who are living or working in Oxfordshire. Your nominee must have:

1. completed a minimum of 9 months of a recognised apprenticeship by the closing date of 19th February 2024

OR

1. completed their first apprenticeship no more than 10 years ago (completed after 20th February 2014)

This form is your opportunity to tell us why your nominee deserves to win an award, so please provide as much detail as you can. Where possible, please include evidence and give examples to illustrate your answers.

We require a short statement to from your nominee to give them the opportunity to share any additional information and confirm that they are happy to be nominated!

If you’re not sure whether your nominee is eligible, please contact us at [skills@oxfordshirelep.com](mailto:skills@oxfordshirelep.com) for advice.

1. **About you**

|  |  |
| --- | --- |
| Name |  |
| Job role |  |
| Employer |  |
| Contact number |  |
| Email address |  |

1. **How do you know the nominee?**

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1. **About your nominee**

|  |  |
| --- | --- |
| Name |  |
| Preferred pronouns |  |
| Job role |  |
| Employer |  |
| Contact number |  |
| Email address |  |

1. **About their apprenticeship**

|  |  |
| --- | --- |
| Job title |  |
| Apprenticeship |  |
| Apprenticeship employer |  |
| Date started |  |
| Date finished  (if applicable) |  |

1. **Tell us what makes your nominee an ambassador for apprenticeships e.g. what sorts of activities they have taken part in, how long they have been doing them for and what impact they have made** *max. 200 words*

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1. **Tell us about your nominee’s most significant achievements as an apprenticeship ambassador and how they have gone the extra mile** *max. 250 words*

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1. **How has your nominee developed, both in terms of their professional skills but also personally, as a result of being an apprenticeship ambassador?** *max. 200 words*

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**Nominee statement**

1. **Tell us about a) your most significant achievements as an apprenticeship ambassador, b) your proudest moments and c) how you have gone the extra mile** *max. 200 words*

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1. **What would you say to anyone who is thinking about starting an apprenticeship?** *max. 150 words*

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1. **What ideas do you have about how you could work with OxLEP to promote and champion apprenticeships if you win?** *max. 150 words*

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**Entries must be completed in full and submitted by email to** [**skills@oxfordshirelep.com**](mailto:skills@oxfordshirelep.com) **by MIDNIGHT on the evening of Monday 19th February 2024.**

**Please note:** the information you provide will be used for the process of judging the Oxfordshire Apprenticeship Awards and to contact you in connection with the awards.

If you are chosen as a finalist, details of your story may be shared at the awards ceremony. All data sent to us is subject to the Oxfordshire Apprenticeship Awards Privacy Policy, which is accessible at <https://oxlepskills.co.uk/oaawards>