We are delighted that you’ve taken the first step to nominating someone for the Skills Champion Award. There are a few questions to complete, which shouldn’t take too long and it’s well worth the effort!

The Skills Champion Award is open to individuals in Oxfordshire who make a significant contribution to promoting apprenticeships and other vocational training routes, such as school/college careers professionals or teachers, business volunteers, work coaches and Enterprise Advisers.

Your nominee could be fulfilling any one or (possibly) multiple roles outlined below. For example:

* A careers professional or teacher in a school/college who has introduced innovative ways of promoting apprenticeships and other vocational pathways to learners and their families.
* An Enterprise Adviser working with a local school (or schools) as part of the Oxfordshire Careers Hub to enable learners to have meaningful encounters with employers.
* A work coach who promotes and champions apprenticeships and vocational pathways and supports people to access these
* A manager or mentor who has provided exceptional support and development opportunities for apprentices or their wider workforce.
* A business adviser who has supported Oxfordshire based employers to develop their apprenticeship scheme or enhance skills training within organisations.
* Someone else who champions apprenticeships and vocational training pathways!

This is your opportunity to tell us why your nominee deserves to win this award, so please provide as much detail as you can. Where possible, please include evidence and give examples to illustrate your answers.

We require a short statement from someone they’ve worked with to support your nomination e.g. their line manager, a school/college careers professional, a learner they’ve inspired, their Enterprise Adviser or a business volunteer. We also ask for a statement from the nominee themselves to give them the opportunity to share any additional information and confirm that they are happy to be nominated!

If you’re not sure whether your nominee is eligible, please contact us at [skills@oxfordshirelep.com](mailto:skills@oxfordshirelep.com) for advice.

1. **About you**

|  |  |
| --- | --- |
| Name |  |
| Job role |  |
| Employer |  |
| Contact number |  |
| Email address |  |

1. **About your nominee**

|  |  |
| --- | --- |
| Name |  |
| Preferred pronouns |  |
| Job role |  |
| Employer |  |
| Contact number |  |
| Email address |  |

1. **How do you know the nominee?**

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1. **Tell us about their role and give examples of how they promote apprenticeships and other vocational pathways** *max. 200 words*

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1. **Tell us about their most significant achievements, greatest moments and how they have gone the extra mile. Please give examples of successful outcomes where possible** *max. 250 words*

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1. **Tell us about their relationships within the Oxfordshire skills community (e.g. businesses, employers, schools/colleges and training providers) and how they use these to give residents access to information about local opportunities, including apprenticeships?** *max. 250 words*

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1. **Please give examples of how they have enabled skills development. This could be (but not limited to) interventions they have facilitated, innovative careers activities, network introductions, CPD sessions, advice and guidance sessions, budget procurement for apprenticeships and skills training.** *max. 200 words*

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**Supporting statement**

**Please provide a statement to support your nomination (e.g. from your nominee’s line manager, a business volunteer or a learner they’ve inspired)** *max. 200 words*

|  |  |
| --- | --- |
| Name |  |
| Relationship to nominee |  |

|  |
| --- |
| **Tell us why this person deserves to win:** |

**Entries must be completed in full and submitted by email to** [**skills@oxfordshirelep.com**](mailto:skills@oxfordshirelep.com) **by MIDNIGHT on the evening of Monday 24th February 2025.**

**Please note:** the information you provide will be used for the process of judging the Oxfordshire Apprenticeship Awards and to contact you and your nominee in connection with the awards.

If your nominee is chosen as a finalist, details of their story may be shared at the awards ceremony. All data sent to us is subject to the Oxfordshire Apprenticeship Awards Privacy Policy, which is available at <https://oxlepskills.co.uk/oaawards>