

Annex A Skills Bootcamp Wave 6 Application Form

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| **Skills Bootcamp Organisation Information**  |
| **Lead Organisation Name**  |  |
| **UKPRN** |  |
| **Lead Organisation Address**  |  |
| **Lead Contact Name**  |  |
| **Lead Contact Position** |  |
| **Lead Email Address**  |  |
| **Lead Contact Number** |  |

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| **Summary of Skills Bootcamp Information**  |
| **Skills Bootcamp Title**  |  |
| **Level** |  |
| **Proposed Learner Numbers** |  |
| **Indicative Number Split** **Individual (Unemployed)** **Employed** **(Co- funded)** **Self Employed**  |  |
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| **Total Cost Per Learner** ***(Before Employer Contribution)*** |  |
| **Delivery Location*****(Online, Face-face or blended)*** |  |

| **Number** | **Question** | **Weighting**  |
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| **1** | **Experience in delivering Skills Bootcamps**Please describe your experience of delivering Skills Bootcamps or relevant employer-led training. **Your answer must include:*** Experience of delivering training in this sector
* Experience of delivering employer led training or Skills Bootcamps focusing on the higher-level skills
* Experience of supporting learners to achieve job outcomes
* Previous performance achieved, specifically numbers of Milestone 3 outcomes and achieved Milestone 1 starts.
* Who was the contract with, DfE national or Local Authority

**Maximum word count:** 750  | **15%** |
|  | **Response:**  |  |
| **2** | **Employer Engagement** Outline your strategy for engaging employers and ensuring that learners achieve positive outcomes, inline with the programme’s KPIs.* 100% Guaranteed Interview
* A minimum of 75% employment outcomes

**Your answer must include:*** Your plan and resources to drive employer engagement and source vacancies to secure positive outcomes for learners
* How will you utilise existing partnerships to enhance the achievement of positive outcomes
* How you will ensure that employers actively engaged in your programme remain engaged throughout delivery
* How you will encourage SME involvement to support the Skills Bootcamps Programme level target of 60% SME involvement.

**Maximum word count:** 800 | **20%** |
|  | **Response:**  |  |
| **3** | **Skills Bootcamp Curriculum** Explain how your Skills Bootcamp curriculum will equip learners with the technical and employability skills needed to progress into employment within the targeted sector. **Your answer must include:*** How the curriculum aligns with current and future skills needs in the sector
* Any employer input or validation used in designing the curriculum content
* How employability (e.g. CV Writing, interview preparation, communication, teamwork, digital literacy) will be embedded into the training
* How have you tested your proposed Skills Bootcamp model with employers to ensure that at least 75% will have a realistic chance of securing employment in this occupation
* What accredited qualifications have been included in the Skills Bootcamp and what technical skills and industry standards do they cover.

**Maximum word count:** 750 | **10%** |
|  | **Response:**  |  |
| **4** | **Training and Delivery Model** Describe your proposed training and delivery model for the Skills Bootcamps, ensuring it meets the programme requirements and is accessible, effective, and aligned to sector needs. **Your answer must include:*** In-person or online
* You must explain your rationale for which elements of curriculum are better suited to online or in person
* Outline where you will deliver the in-person elements of your Skills Bootcamp training.
* How you will manage catch up sessions for learners who miss a session
* How you will monitor and support learner progress throughout the programme

**Maximum word count:** 700 | **5%** |
|  | **Response:**  |  |
| **5** | **Recruiting and Onboarding Learners** Explain your approach to recruiting and onboarding learners onto the Skills Bootcamp, ensuring eligibility, diversity, and readiness for progression. **Your answer must include:*** Your recruitment strategy for attracting learners from diverse backgrounds
* How you will assess learner suitability and sector interest before enrolment
* Your onboarding process, including how you will ensure learners understand the commitment, expectations, and progression opportunities
* Your process of managing unsuitable applicants and signposting them to alternative provision where appropriate
* Any partnerships or outreach activity planned to support learner recruitment (e.g. community organisations, Jobcentre Plus, employers)

**Maximum word count:** 800  | **12.5** |
|  | **Response:**  |  |
| **6** | **Data Management, Evidencing and ILR Reporting**Explain how you will ensure accurate data collect, evidencing and timely reporting throughout the contract, including the use of the individualised Learner Record (ILR).**Your answer must include:*** Your approach to collecting and maintaining accurate learner data throughout the programme
* How you will use ensure the standard forms and templates provided by us, ensuring that all documents are completed correctly, signed (wet or verified e-signature), and submitted on time
* Your process for submitting complaint and accurate ILR Returns
* Your approach to timely milestone claims and evidence submission across all cohorts
* They systems and internal quality assurance processes you will use to manage compliance, data security and audit readiness

**Maximum word count:** 800 | **12.5** |
|  | **Response:**  |  |
| **7** | **Mobilisation and Delivery Timeline** Please outline how your mobilisation and delivery timeline will achieve: **Learner Starts:*** 10% of learners started by 30th September 2025
* 30% of learners started by 28th November 2025
* 100% of learners started by 30th January 2025

**Learner Completion:** * 100% of learner completions must be achieved by the 31st March 2026

**Learner Outcomes:*** 100% learner outcomes must be achieved by 30th September 2026
 | **5%** |
|  | **Response:**  |  |
| **8** | **Social Value and Sustainability**Describe how your organisation will create social value and embed sustainability practices throughout the delivery of this Skills Bootcamp. Your response should include:* How your delivery will contribute to the local community, economy, and environment.
* Actions you will take to support diversity, inclusion, and equality of opportunity—particularly for underrepresented groups.
* Any initiatives that promote sustainable practices and minimise environmental impact.
* How you will collaborate with local employers, voluntary organisations, or community partners to generate lasting social benefit.

Please provide specific examples, measurable outcomes, and how progress will be monitored.**Maximum word count: 5**00 | **10%** |
|  | **Response:**  |  |

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| **Declaration**  |
| **Full Name** |  |
| **Signature**  |  |
| **Date** |  |